



Version 1.23 Enhancements



Maintenance

- Most recent update log for date and user within the contacts file.



Stock

- Drill down from stock lines to individual batches to display stock, cost, order number etc.
- Real time stock management via parts allocation within logged calls section.
- New search capabilities including order number search and description wild card search.



Inventory

- Ability to view PPM Job description and associated attachment from the PPM Schedule within inventory maintenance.



Planned Preventative Maintenance

- Bulk update fast path of PPM schedules by equipment type and/or model number.



Call Logger

- Log call and prepare similar fast path button.
- Facility to capture partial service history details prior to job completion.
- Previous service history fast path available from logged calls.
- Loan equipment will now reflect the loan department rather than the inventory department when a job is logged. Reporting functionality will reflect these loan departments.



Service History

- Common phrases fast path via three letter abbreviations for fault reported and action taken.



Notices

- Capture and maintain NON equipment specific notices for reference purposes i.e. SABS alerts.



Reports

- Additional contract spend (actual vs estimated) for the period may be monitored, with any overspend being highlighted.
- Additional inventory fields are displayed and may be queried within the inventory based reports.



Equipment Library Module

- Fast path to filter and view loan equipment by hospital and or department.
- Hospital Number and Patient name are displayed in the stock report to assist the equipment library staff when locating equipment on a ward.
- Equipment that has an outstanding job will be restricted from being loaned.
- Jobs logged for equipment library assets display the current location rather than equipment library.



Document Library

- Facility to allow general documents to be uploaded to a single reference point i.e. policy documents for equipment library. The document library supports sub folders architecture.



Training System

- Ability to capture trainee comments.



Purchase Orders Module (Including 'Call Off Orders')

- A Purchase Orders Module is available which allows a user to request equipment and raise, confirm and verify requisitions. The functionality is security driven with full audit trails of user, date and time and includes call off orders (see below).
- Highlights 'out of stock' stock lines that have an outstanding part requested.
- When parts are delivered outstanding jobs in the logged calls section are notified that the part is now in stock and the job may be completed.
- Delivery management reports.
- Call off order management reports identify actual vs expected spend and highlights any overspend.

- **Call Off Order Overview**

A 'Call Off Order' reflects an agreement (an order) between the Trust and a supplier for the requisition of goods up to a maximum limit for a particular period. A 'Call Off Order' requires an order number when the contract is implemented.

These contracts allow the trust to make significant savings during the term of the contract. If parts are required with a supplier that has a call off Order, a requisition may be raised and the order may be phoned/emailed/faxed to the supplier directly. There is no requirement to request an order number (cost saving) or wait for supplies to provide the order number.

This should result in reduced downtime for equipment due to an order fast track, which in turn will lead to reduced risk within the trust. Other benefits may be that the supplier will provide free delivery as part of the contract.

Reporting utilities provide analysis of actual vs expected spend for a period. If a requisition exceeds the limit for the Call Off Order then the requisition will be rejected.

Please review the following html link on the EBME website

<http://www.ebme.co.uk/arts/iso/purchasing.htm>